



Location – Tech North, Conference Room 3, 9 Harrogate Road Leeds LS7 3NB	
Jet Group	
Minutes of meeting held 07 <sup>th</sup> December 2009	
<p><b>Present:</b> Diana Towler – JCP, Vicky Tindell-Starbuck – JCP, Julie Brady – Early Years, Diana Smith – LCC 4 Families Project, Kieran Chesbrough – A4E Pathways, Lisa Thornton – LCC Regeneration, Tom Murray/John Clare – Learning Partnerships, John Woolmer – LCC Area Management, Lisa Jackson – Leeds re’Build – re’new, Rosemary Sheen</p> <p><b>Note taker:</b> Vicky Tindell-Starbuck</p>	
<p><b>Apologies:</b> Jo Rowlands, Alice Winters, Amanda Ashe, Helen Easter – Best Ltd, Sharon Heleine , Fiona, Jo Collins, Yvonne Hackwell, Vanessa, Lorrain Hardy.</p>	
1.0	<p><b>Welcome and introductions</b> Diana opened the meeting and asked members to do a quick introduction.</p>
2.0	<p><b>Minutes and Action Points from the last meeting</b> Previous minutes agreed</p>
3.0	<p><b>Overview of two new provisions</b></p> <p>Jobcentre Plus Support Contract – please see attached</p>  <p>\\Dfs60268\ 100102001\workgrou</p> <p>Think Positive – Mental Health/Learning Disabilities – please see attached</p>  <p>\\Dfs60268\ 100102001\workgrou</p>
4.0	<p><b>Progress on Action Plans</b></p> <p>Diana asked for feedback on activities in each of the areas covered by the Area Action Plans.</p> <p>Burmantofts/Harehills/Lincoln Green/ Cross Green/Richmond Hill/ Seacroft</p>

- was highlighted as a particular hotspot requiring further activity

Chapelton/Beckhills Gipton/ Halton Moor/Osmondthope - Lots of activities going on

Diana asked for feedback on activities in each of the areas covered by the Area Action Plans.

**AP4.1 group to send feedback to Vicky.**

It was agreed for each area action plan to have a lead person, so to progress worklessness.

Burmantofts, Harehills & Lincoln Green – Learning Partnerships

Chapelton & Beckhills – Jobs 7 Skills – Alice Winters

Cross Green & Richmond Hill – JCP – Vicky Tindell-Starbuck

Gipton – 4 Families – Diana Smith

Halton Moor & Osmondthorpe – LCC – Lisa Thornton

Seacroft – LCC – Lisa Thornton

There will be a meeting of all six lead people in January 2010

**Please see attached the joint distribution list for worklessness**



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**AP4.2** Members to email to Vicky what commitments they can agree with regard to the market stall COP 16.12.09

**AP4.3** Vicky to ask Christine Street to explain about the Area Action Plans to extended services.

**AP4.4** Vicky asked John Woolmer to send her the area management diary of activities for next year.

5.0

**AOB**

**AP5.1** Members to email comments to Vicky regarding Share & Support recommendation. Please see attached recommendations



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Right to Control – please see attached



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Extra help for Young People – please see attached



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Updated Directories will be sent out shortly, once the members have received them could you please check that the information is correct.  
Julie Brady mentioned there is now a children's centre for Wetherby and Boston Spa.

6.0

**Date of next meeting**

The next meeting will be on 01<sup>st</sup> March 2010 from 9.30 to 12.30, location Tech North, Conference Room 3, 9 Harrogate Road Leeds LS7 3NB.